

How to Host a RRC Webinar Viewing Party





What costs are involved?

The State's Cost

1 hour paid webinar: \$10 per campaign code used*

2 hour paid webinar series: \$20 per campaign code used*

*Campaign code is used to zero out the price for the attendee when adding it to their Education History on crs.com

NOTE: You may hold multiple viewing parties with one webinar. Each viewing party will require a new campaign code.



Where to start?



Event Registration Setup:

<https://www.surveymonkey.com/r/ZXZGFVV>

- In Event Name field - Exact title of the webinar
- Date of your event
- Time of the event
- In Additional Information field - Name of leader who's account will be accessed to view the webinar

Email community@crs.com with any questions

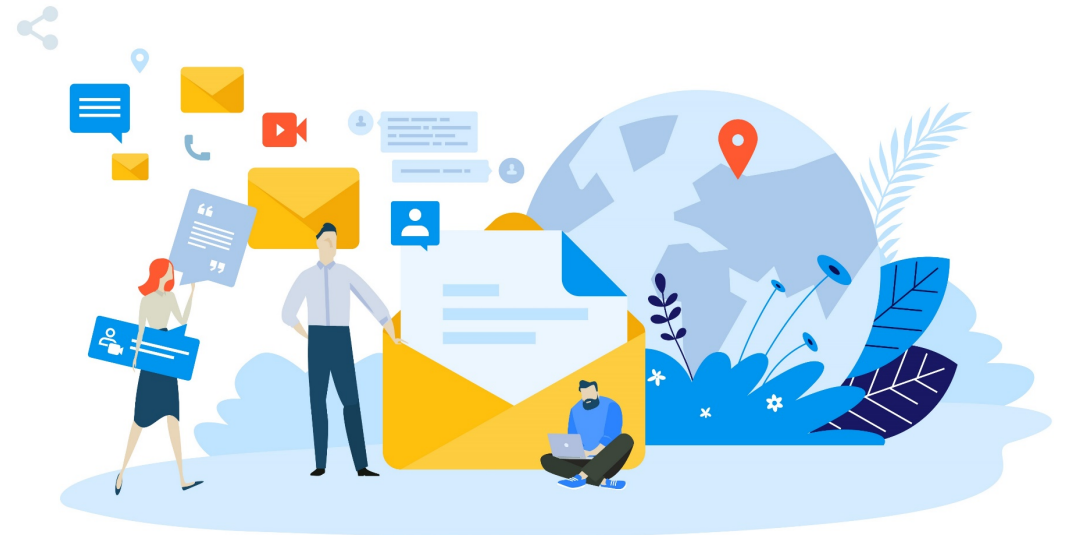
What is the next step?

- Registration page will be setup on your state page
- Zoom meeting will be setup - login information will be added to registration confirmation email and sent to the host
- Promote the event via social media, eblast or phone calls
- Find a sponsor to address your attendees at the beginning and/or end of the event



What is the next step? (cont.)

- Steps will be emailed to you on how to access the webinar your state purchased
- A campaign code will be emailed to you to distribute to your attendees at the end of the webinar viewing party.
- 24 hours after your event RRC will invoice the State \$10 or \$20 for each attendee that used the promo code.



Where can I find my webinar?

1. Go to CRS.com
2. Click on Login
3. Click on My Dashboard
4. Click on Education History



Welcome, Matt

[Edit](#)

[Manage Profile](#) [Change Password](#)

inman **SELECT**

Want timely and relevant real estate news? Look no further! RRC membership gets you complimentary access to Inman Select, more than a \$199 value.

Education & Events	Payments & Orders	Designation	Advertising
<ul style="list-style-type: none">> My Education> Registrations	<ul style="list-style-type: none">> Order History> Open Orders> Payment Methods> Manage My Subscriptions> Saved Shopping Carts	<ul style="list-style-type: none">> Applications & Forms> Designation Progress> Designation Certificate> Designation Maintenance Progress> Learn More	<ul style="list-style-type: none">> Print Referral Directory> Online Referral Directory> TRS Referral Marketplace <p>Directory advertising is only available to CRS Designees.</p>

Certifications	Committees & Instructor Resources	Resources	Partner Resources
----------------	-----------------------------------	-----------	-------------------

Click on the webinar – see example below

My Dashboard


- My Profile
- Payments Due
- Registrations
- Saved Carts
- Order History
- My Education**
- Designation Progress
- Designation Maintenance Progress
- Manage My Subscriptions
- Certification Status and Progress

My Education

To see your entire education history, please click All Courses in the dropdown menu.

All Courses ▾

Course	Status	Date Registered	Certificate
eLearning Bundle: Listing Strategies - 8 Credits	Registered	July 10, 2019	
Listing Strategies: Conducting Your Presentation and Clinching Your Listing	Registered	July 10, 2019	
Listing Strategies: Marketing and Selling Your Listing	Registered	July 10, 2019	
Listing Strategies: Pre-Listing Preparation	Registered	July 10, 2019	
Listing Strategies: Pricing Your Listing	Registered	July 10, 2019	
Leverage Client Relationships to Reinforce Your Marketing Front Line	Passed	June 20, 2019	Download Certificate
Turning Instagram into Money		June 19, 2019	
Transitioning to Retirement	Registered	May 22, 2019	
Cure Your CHAOS: Clean Up Your Data and Stay Organized	Registered	May 20, 2019	
Referral Business Series	Registered	May 17, 2019	
Referral Business Series: Attracting More Buyers and Earning Referrals from Past Buyers	Registered	May 17, 2019	
Referral Business Series: Winning More Listings and Earning Referrals from	Registered	May 17, 2019	



View the webinar

In the example below you would click on “Turning Instagram into Money Recording”

Learn

Education Catalog

Classroom Courses

eLearning Courses

Webinars

Recordings

License a Course

Instructors

CE Credits

Certifications

Class Information

Turning Instagram into Money

What to Expect

This webinar will cover the basics of getting your Instagram account set up for real estate. It will also cover building a brand and becoming a neighborhood expert. Rebecca will show how to turn Instagram into leads & business.

Make sure you are logged in by clicking on LOGIN at the top right side of the screen. After you are logged in click on Course Materials located to the right to access the link, slides and the affidavit.

Course Materials

Note: You may need to refresh this page after completing an online course or quiz to see the results reflected in this grid's Status column.

Item	Description	Type	Duration
RRC Webinar Affidavit		Other	0 min
Turning Instagram into Money Recording		Lesson	60 min
Turning Instagram into Money Slides		Lesson	0 min
Turning Instagram into Money Mobile Recording		Lesson	60 min
Turning Instagram into Money Audio		Lesson	60 min

Student Status: Currently Registered

Schedule

Starts: 6/17/2019

Ends: 12/31/2023

General

Instructor Info

Course Materials

My Notes

Discussion

Documents

Check the
3 Boxes and
Enter your
initials and
click on
Submit

Webinar Affidavit

CRS DESIGNATION MAINTENANCE CREDIT
AFFIDAVIT OF ATTENDANCE

Each eligible RRC webinar/webinar recording is worth one credit towards the CRS Designation programs A and B, or designation maintenance (all programs).

To receive credit for viewing the webinar, complete the form below and we will automatically add the credit to your Council record. Please complete the webinar evaluation* prior to submitting the affidavit.

Check the three checkboxes below (if the statements are true), enter your initials, and then click the Submit button.

- ☒ I am a CRS Designee or working towards my designation
- ☒ I certify that I have viewed/listened to the webinar
- ☒ I have completed the evaluation for this webinar*

Enter your initials

*The evaluation link is on the first slide of the slide deck and at the end of the webinar recording.

Helpful Hints

- Listen to the webinar prior to the viewing party
- Identify stopping points throughout the webinar
- During those stopping points have one or two questions/comments regarding what was just covered to help start a short discussion
- Test the webinar link a day before the viewing party and report any problems
- Have login information of the person's account that the webinar was given to
- Provide steps to attendees to obtain designation maintenance credit(s) for this webinar*

*Webinar will remain in attendee's (that used the Campaign Code) Education History for them to access the recording and any materials.

Thank You!