How to Host a RRC Webinar Viewing Party

What costs are involved?

The State's Cost

1 hour paid webinar: $10 per campaign code used*

2 hour paid webinar series: $20 per campaign code used*

*Campaign code is used to zero out the price for the attendee when adding it to their Education History on crs.com

NOTE: You may hold multiple viewing parties with one webinar. Each viewing party will require a new campaign code.

Where to start?

Event Registration Setup:
https://www.surveymonkey.com/r/ZXZGFVV

- In Event Name field - Exact title of the webinar

- Date of your event

- Time of the event

- In Additional Information field - Name of leader who's account will be accessed to view the webinar

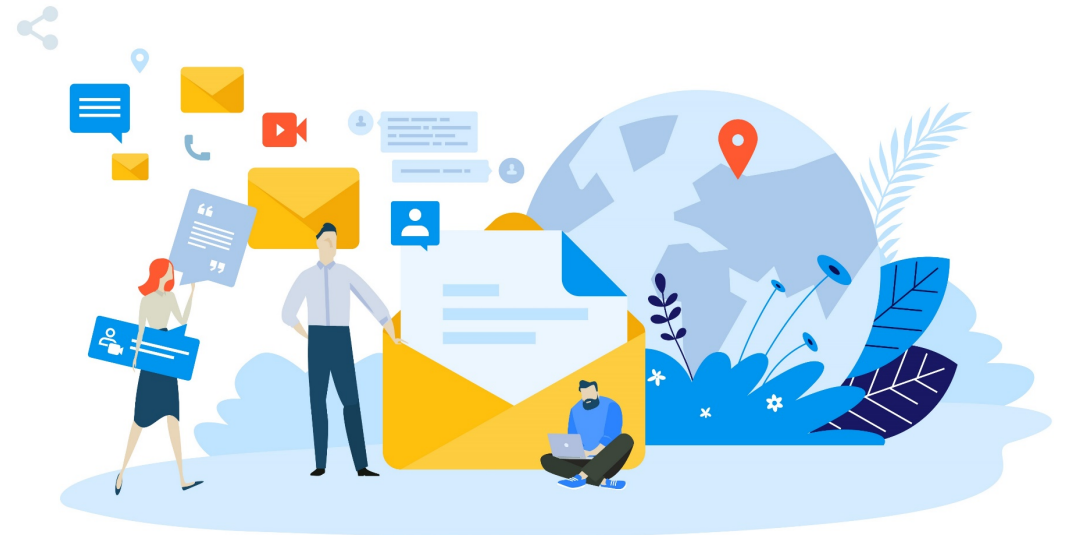Email community@crs.com with any questions

What is the next step?

- Registration page will be setup on your state page

- Zoom meeting will be setup - login information will be added to registration confirmation email and sent to the host

- Promote the event via social media, eblast or phone calls

- Find a sponsor to address your attendees at the beginning and/or end of the event

What is the next step? (cont.)

- Steps will be emailed to you on how to access the webinar your state purchased

- A campaign code will be emailed to you to distribute to your attendees at the end of the webinar viewing party.

- 24 hours after your event RRC will invoice the State $10 or $20 for each attendee that used the promo code.

Where can I find my webinar?

1. Go to CRS.com   **2.** Click on Login   **3.** Click on My Dashboard   **4.** Click on Education History

Welcome, Matt

✏ Edit

Manage Profile   Change Password

inman SELECT

Want timely and relevant real estate news? Look no further! RRC membership gets you complimentary access to Inman Select, more than a $199 value.

Education & Events

> My Education
> Registrations

Payments & Orders

> Order History
> Open Orders
> ...ment Methods
> Manage My Sub...tions
> Saved Shopping Carts

Designation

> Applications & Forms
> Designation Progress
> Designation Certificate
> Designation Maintenance Progress
> Learn More

Advertising

> Print Referral Directory
> Online Referral Directory
> TRS Referral Marketplace

Directory advertising is only available to CRS Designees.

Certifications

Committees & Instructor Resources

Resources

Partner Resources

Click on the webinar – see example below

My Dashboard

- My Profile
- Payments Due
- Registrations
- Saved Carts
- Order History
- My Education
- Designation Progress
- Designation Maintenance Progress
- Manage My Subscriptions
- Certification Status and Progress

My Education

To see your entire education history, please click All Courses in the dropdown menu.

All Courses ▼

Course	Status	Date Registered	Certificate
eLearning Bundle: Listing Strategies - 8 Credits	Registered	July 10, 2019	
Listing Strategies: Conducting Your Presentation and Clinching Your Listing	Registered	July 10, 2019	
Listing Strategies: Marketing and Selling Your Listing	Registered	July 10, 2019	
Listing Strategies: Pre-Listing Preparation	Registered	July 10, 2019	
Listing Strategies: Pricing Your Listing	Registered	July 10, 2019	
Leverage Client Relationships to Reinforce Your Marketing Front Line	Passed	June 20, 2019	Download Certificate
Turning Instagram into Money		, 2019	
Transitioning to Retirement	Registered	May 22, 2019	
Cure Your CHAOS: Clean Up Your Data and Stay Organized	Registered	May 20, 2019	
Referral Business Series	Registered	May 17, 2019	
Referral Business Series: Attracting More Buyers and Earning Referrals from Past Buyers	Registered	May 17, 2019	
Referral Business Series: Winning More Listings and Earning Referrals from	Registered	May 17, 2019	

View the webinar

In the example below you would click on "Turning Instagram into Money Recording"

Check the 3 Boxes and Enter your initials and click on Submit

Helpful Hints

- Listen to the webinar prior to the viewing party

- Identify stopping points throughout the webinar

- During those stopping points have one or two questions/comments regarding what was just covered to help start a short discussion

- Test the webinar link a day before the viewing party and report any problems

- Have login information of the person's account that the webinar was given to

- Provide steps to attendees to obtain designation maintenance credit(s) for this webinar*

*Webinar will remain in attendee's (that used the Campaign Code) Education History for them to access the recording and any materials.

Thank You!